



STATE OF NEVADA CERTIFIED COURT REPORTERS BOARD

5135 Camino Al Norte, Suite 270 North Las Vegas, Nevada 89031

Phone: (702) 489-8787

Website: www.crptr.nv.gov Email: NVCCRB@gmail.com

RENEWAL APPLICATION Certified Court Reporter

3/24

Licensing Year: July 1, 2024 – June 30, 2025

Pursuant to NRS 656.220, a certificate holder must pay to the Board:

Pay by May 15, 2024: \$200.00 (45-day grace period is provided after May 15th – no late fee)

After June 30, 2024: \$325.00 (\$125.00 Reinstatement Fee + \$200.00 Renewal Fee)

Payment Options:

- Pay my mailing in a completed form, along with your payment. Make check payable to NVCCRB.
- Electronic payment is available during business hours only. You must submit your completed form before requesting our electronic payment service. A 2.9% service fee is applied to all transactions.

NRS 656.260 requires you to report any changes to the Board in writing within 30 days of the change.

LEGAL NAME ONLY

CCR #	FIRST	M.I.	LAST
ADDRESS			CITY/STATE/ZIPCODE
HOME PHONE		CELLULAR	EMAIL

REQUIRED INFORMATION

Contact information to be posted on the Board website.

EMAIL	PHONE NUMBER		
Nearest Relative or Contact Person (not living with you)			
NAME	RELATIONSHIP	TELEPHONE	
ADDRESS	CITY	STATE	ZIPCODE

REPORT OF EXISTENCE OF NEVADA BUSINESS LICENSE

All applicants MUST complete this section. Please select ONE option.

- ☐ I have a Nevada business license number assigned by the Nevada Secretary of State upon compliance with the provisions of NRS Chapter 76.
My Nevada business license number is: _____
- ☐ I have applied for a Nevada business license with the Nevada Secretary of State upon compliance with the provision of NRS Chapter 76 and my application is pending.
- ☐ I do NOT have a Nevada business license number.

The State of Nevada Certified Court Reporters Board is not the arbiter of determining whether the applicant needs a business license. **PLEASE DO NOT CALL OUR OFFICE.** Information about the Nevada business license can be found on the Secretary of State's website at: <http://nvsos.gov/> or by calling 775-684-5708.

INCOMPLETE APPLICATION WILL BE RETURNED TO YOU

Please answer the following questions **ONLY** if you are a: ☐ **Military Veteran** ☐ **Active Service Member**

1. Have you ever served on active duty in the Armed Forces of the United States and separated from such service under conditions other than dishonorable? ☐ Yes ☐ No
2. Have you ever been assigned to duty for a minimum of 6 continuous years in the National Guard or a reserve component of the Armed Forces of the United States and separated from such service under conditions other than dishonorable? ☐ Yes ☐ No
3. Have you ever served the Commissioned Corps of the United States Public Health Service or the Commissioned Corps of the National Oceanic and Atmospheric Administration of the United States in the capacity of a commissioned officer while on active duty in defense of the United States and separated from such service under conditions other than dishonorable? ☐ Yes ☐ No

QUESTIONNAIRE

1. NRS 656.155 requires an applicant for the issuance or renewal of a certificate to complete the statement prescribed by the Welfare Division of the Department of Human Resources.

You are required to check one:

- ☐ I am not subject to a court order for the support of a child.
- ☐ I am subject to a court order for the support of one or more children and in compliance with the order or in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order; or
- ☐ I am subject to a court order for the support of one or more children and **not** in compliance with the order or in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

2. Have you ever been convicted of any offenses other than a minor traffic violation?
If you answered yes, please submit the date, time, place and disposition on a separate sheet and attach to your application.

☐ Yes ☐ Yes, I previously submitted my file. ☐ No

3. Has there been any disciplinary action (excluding citations and fines) taken against you by any licensing and/or regulatory agency in this or any other state? If you answered yes, please include a copy of the disciplinary action.

☐ Yes ☐ Yes, I previously submitted my file. ☐ No

I attest to the foregoing statements in this Application of Certificate which I have read and know the contents thereof to be true, complete and accurate in accordance with the provisions of NRS 656 and NAC 656. I understand omission of information, or false information may cause my application for certification to be denied. I specifically authorize and request the release of any and all information, whether of record or not, by any person who receives such a request from this state certifying board.

INITIAL In accordance with NAC 656.205, I possess a basic understanding and knowledge of the applicable laws, regulations, and court and procedural rules governing the practice of court reporting in this State.

INITIAL In accordance with NRS 656.260, I agree to notify the Board of any changes to my name, address, telephone and email address, in writing, within 30 days of the change.

INITIAL In accordance with NAC 656.320, I will not engage in the practice of court reporting on behalf of a firm that is not registered with the Board. I will verify whether a firm is registered with the Board before engaging in the practice of court reporting on Nevada cases.

INITIAL In accordance with NAC 656.330, I will not knowingly enter into any contract or agreement to provide court reporting services that may compromise the impartiality of the court reporter or firm.

I have read the provisions and requirements of NRS 656 and NAC 656 and hereby affirm that I am in compliance therewith.

Signature

Date